

Form – Staff work days and times

		Base Office	MON	TUE	WED	THU	FRI
Jenelle	CEO	Drouin	9-5	9-5	9-5	9-5	
Lora	Executive Assistant	Drouin		WFH	10-3	10-3	
Colin	Finance & Claims Mgr	Drouin					
Victoria	Finance & Claims Assistant	Drouin		9.30-5.30	9.30-5.30	9.30-5.30	9.30-5.30
Andrea	Finance Assistant	Drouin	9-5	9-5	9-5		
Wendy	General Manager	Morwell	9-5		9-5	9-5	9-5
Amy	Quality & Client Services Lead	Morwell	9-5	9-5 Week 1 Only	9-5	9-5	9-5
Lisa P	Client Services Engagement Coordinator	Morwell	9-5	9-5	9-5	9-5	9-5
Natalie	Content Creator and Digital Marketer	Morwell	9-5		9-5	9-5	
Nicky	Support Coordination Manager	Newborough	9-5		9-5	9-5	9-5
Lisa K	Senior Support Coordinator	Newborough	9-5	9-5	9-5	9-5	
Vannessa	Support Coordinator	Drouin		9-5	9-5	9-5	9-5
Shay	Support Coordinator	Newborough	9-5	9-5	9-5	9-5	9-5
Cheryl	Support Coordinator	Newborough		9-5	9-5	9-5	
Jemma	Support Coordinator	Newborough	9-5	9-5	9-5		
Nancy	Support Coordinator	Newborough	9-5 Drouin		9-5	9-5	
Tiana	Support Coordination Assistant	Newborough	9.30-4	9.30-4	9.30-4	9.30-4	9.30-4
Debbie	Operations Manager	Morwell	9-5	9-5	9-5	9-5	
Ben	CRM & Plan Mgt Support Lead	Morwell	9-5	9-5	9-5	9-5	9-5
Phoebe	Client Services Intake Coordinator	Morwell	10-4	10-4	9-3		10-4
Belinda	Plan Management Support Officer	Morwell	9-5		9-5	9-5	9-5
Louise	Plan Management Support Officer	Morwell		9-3	9-3	9-3	9-3
Neil	Plan Management Support Officer	Morwell	9-5	9-5		9-5	
Lynn	Plan Management Support Officer	Morwell		9-5	9-5	10-4	9-5
Jess	Plan Management Support Officer	Morwell	9-4		9-4	9-4	9-5